

Bakersfield High FFA



Fair Exhibitor Handbook Kern County Fair

This belongs to:

IMPORTANT DATES

Description	Due Date
Signed Fair Agreement	Friday, May 5, 2023 (OR EARLIER)
School Farm Agreement	<p>The BHS School Farm is privately owned. It is not required to keep your animals at this location.</p> <p>School Farm Contract is due Friday, May 5, 2023 (Or earlier)</p> <p>Other options:</p> <ul style="list-style-type: none"> ● ROC School Farm ● Other Arrangements that you make on your own
Livestock Insurance	<p>Must be purchased by all students upon purchasing the animal; price varies by animal cost and species. No animal will have livestock purchased on its behalf should death be eminent and insurance not already purchased. The cost is based on the purchase price, but usually ranges from \$18-\$35.</p> <p>Can be paid cash or check made out to BHS FFA Alumni.</p>
SAE Learning to Do Grant	<p>Due Friday, May 11 (or sooner)</p> <p>Purpose:</p> <ol style="list-style-type: none"> 1. Loan to Provide start up funds for livestock projects 2. Students have a community service component -- tied to the State & American FFA Degrees 3. Loan to be repaid by due date in application 4. Funds repaid according to application; after repayment, portion can be used toward FFA Leadership Events during the current academic school year.
School Farm Work Days	<p>We will need to do some prep work at the school farm.</p> <p>As we understand there are many commitments in everyone's calendars, we ask for a for a total of 2 days (or a total of 12 hours).</p> <p>Work days will be tentatively from 8 am - 2 pm each day.</p> <p>Students keeping their animals need to come a total of 12 hours as confirmed by the Google Form with the Sign In. Any changes to your work days need to be confirmed verbally or in writing with an advisor at least 24 hours prior to the work day. Please note that the work day requirement must be met by June 11. The tentative work days (subject to weather and any other school imposed changes) are:</p> <ul style="list-style-type: none"> ● May ? ● May ? ● June ?

<p>MANDATORY PARENT AND EXHIBITOR MEETING (Must attend same meeting!)</p> <p>Tuesday, August 22, 6:00-7:00 pm, IT 109</p>	<ul style="list-style-type: none"> ● Both parent and exhibitor must be present together or student will not exhibit at fair - for new and returning exhibitors <p>Tentative Agenda</p> <ul style="list-style-type: none"> ● Exhibitor Passes & AET <ul style="list-style-type: none"> ○ Parent Passes/Parking ● Fair Dates ● Tentative Fair Schedule ● Excused Student Days ● Missing School Work ● Rules & Expectations ● Transportation ● Fair Bedding Expense & due date ● Barn Set up ● Pen Decorations ● Haul Out: Mandatory Clean Up on day assigned by Fair ● Auction ● Fair Thank You Letters
<p>Kern County Fair Entries</p>	<p>Dates and Fees Vary by specie – refer to Entry Catalog. It can be found ONLINE.</p> <p>It is <u>YOUR responsibility to know the KC Fair Jr Livestock:</u></p> <ol style="list-style-type: none"> 1. <u>Rules, and</u> 2. <u>Due Dates</u> <ol style="list-style-type: none"> a. There are always changes each year. b. Please be sure to read the catalog. c. Ask questions for clarification. d. MEET the DEADLINES. <u>THEY DO NOT MAKE EXCEPTIONS.</u> <p>2023 Due Dates (Please see KC Fair Jr Livestock Fair Entry catalog - available in print and online)</p> <ol style="list-style-type: none"> 1. April 24th - DNA kits available <ol style="list-style-type: none"> a. <u>Recommended last day to order DNA kits is May 5th Dairy Heifer</u> b. <u>Recommended last day to order DNA kits is June 2 for swine, goat, sheep</u> 2. June 23 Dairy Replacement DNA Kit <ol style="list-style-type: none"> a. Due Recommended to turn in two weeks prior the due date 3. June 26 Dairy Replacement Entries Close <ol style="list-style-type: none"> a. Recommended to get them done one week prior the due date

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| | <p>4. July 24 DNA Kits due to for swine, sheep, goats</p> <p style="padding-left: 20px;">a. Recommended to get them in two weeks prior the due date</p> <p>5. July 26 - Online entries due for market lambs, goats and pigs</p> <p style="padding-left: 20px;">a. Recommended to get them done one week prior the due date</p> <p>6. August 22 - Online entries due for rabbits and poultry</p> <p style="padding-left: 20px;">a. Recommended to get them done one week prior the due date</p> <p>• ALL MARKET SWINE EXHIBITORS- MUST complete a Prop 12 self certification form and upload it to their showworks market swine entry by the close of entries. Form on the fair website.</p> |
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Showing Requirements for 2023

1. GPA

- a. For the current fair students plan to exhibit at, they **MUST** have a **2.00 GPA on the report card for quarter 4 preceding that fair.**
- b. **Summer school can replace a low grade to fix the GPA can rectify the situation.**
- c. If the animal is purchased prior to the end of quarter 4 and a 2.00 is not met by the end of the 2022 summer school sessions, all entries made to the livestock office will be pulled for failure to meet this criteria.
- d. Fair Exhibitors from the current academic year must also show a 2.00 GPA from the first semester.
- e. Students **MUST** have a “C” or higher in ALL their agriculture class(es).

2. Chapter Meetings

- a. As printed in the current FFA activities calendar, exhibitors must have attended five chapter meetings during the current school year.
- b. Students entering at the spring semester are only required to have attended three meetings.
- c. Those who are incoming to the program as new members in the upcoming year are exempt from this rule.

3. AET

- a. **RETURNING EXHIBITORS:** All ag project entries must be up to date to the end of April of current year. Additionally, FFA activities must be up to date to April of current year. These updates are due at the time of the signed fair agreement forms.
 - i. **Set Up** (Gears Icon)– must be set up as an Entrepreneur project in the correct category
 - ii. **Business agreements** –(PENCIL ICON) all parts completed in their entirety (no partials allowed; all items completely addressed in complete sentences.)
 - iii. **Budget** (Red/Green \$ Icon) – must have all Estimated income and expenses listed
 - iv. **Journal for Time in AET** – A MONTHLY entry for care of project (be very descriptive) and Weekly project visit entries must be separately entered for the entire summer; journal descriptions must be descriptive to demonstrate what happened during monthly care and project visits so that an outside person, for example an administrator, looking at the project can understand the project. Time at the fair also needs to be included as well as any post-fair time to clean up the pens and thank you letter writing time.
 - v. **Finances** – Weekly or bi-weekly entries for purchases of animal, feed, supplies, livestock insurance, fair entries, etc., must be entered. The sale of your animal and any sponsors must also be included in the finance section as well. **YOU MAY NOT MAKE A LUMP SUM ENTRY AT THE END OF THE PROJECT.**

- vi. **Project review** must be completed for every project (Clipboard on Project Manager). This can be found on the far right hand side of your project on the journal page where all your SAEs are listed. Must include a detailed description that is DIFFERENT each year. DO NOT USE the example from AET of what to write. It should explain what you learned in your project, the size and scope of your project.
 - vii. **Reflection - Skills, Competencies, and Knowledge**
 - viii. This is the head/brain icon. It is tied to skills you select with your business agreement (pencil - last tab). It is a POST REVIEW. You will write about these as you finish your project.
 - ix. **FFA Activities**- all chapter, section, region, state and national level activities that you have participated in – at least for the current year – should be entered in AET at minimum. It is recommended that ALL activities for ALL years be entered. It will be a requirement in 2021.
- b. NEW EXHIBITORS, Complete the following items by the due at the time of the signed fair agreement forms.
- i. **Set Up** – must be set up as an Entrepreneur project in the correct
 - ii. **Business agreements** – all parts completed in their entirety (no partials allowed; all items completely addressed in complete sentences.)
 - iii. **Budget** – must have all Estimated income and expenses listed
 - iv. **FFA Activities**- all chapter, section, region, state and national level activities that you have participated in – at least for the current year – should be entered in AET at minimum. It is recommended that ALL activities for ALL years be entered. It will be a requirement in 2021.
4. Graduate Exhibitors may exhibit under the following conditions:
- a. They must be eligible and apply for their State and/or American FFA Degree which must be applied for and qualify for in the year they intend to show.
 - b. If eligible to have received the State Degree during high school and did not apply, then they are ineligible to exhibit under the BHS FFA program;
 - c. Keep their animals penned with the BHS FFA animals at the fairgrounds during the Kern County Fair;
 - d. May only exhibit at the fair directly after their graduation and the ONE following year provided that criteria (a) will be met AND no other rules during previous fairs have been violated;
 - e. Must be studying agriculture at a community or four-year college and/or be working in the agriculture industry.
5. Prior approval by the advisor is required for all students and their fair projects.
- a. Any attempt to enter an animal without the advisor’s permission and signature will result in automatic removal from the chapter and its activities permanently.
6. Be enrolled in a regular agriculture class for the following school year in which they are showing.
- a. Due to the nature of when fair checks are sent out, it is necessary for students to be in an ag class for follow up for the entire school year for communication purposes.
 - b. The FFA is a leadership organization that teaches agriculture skills. There are three parts- class, FFA and SAE. The fair is only one part, so it is necessary for students to be in the program all year long.
7. Students in high school for the fall will also be required to enroll in the Agriculture Production Class or Ag Communications class, which is an 8th period class, whichever is offered by the district at the time. The grade will be based on the following items.
- AET/Records: 20%; Project Visitations: 40%; Positive Exhibition and follow up- County Fair: 40%**
**** Positive Exhibition means that there are no problems experienced at the fair.****

We will hold monthly AET work days for students in IA109 to help students enter items into AET, answer any questions, etc.

8. FFA Uniform
- a. Students **need to own the official livestock uniform** by fair time which includes:
 - FFA jacket and FFA tie or scarf
 - White pants AND White button-up shirt
 - Show boots (neutral colored) or black or white tennis shoes

- Place FFA jacket orders by August 1st. www.ffa.org is where you can purchase the FFA jacket or you can call. Please see your advisor BEFORE placing your order as it needs to be sized. You also need the Chapter Number.

9. Finances

- Students should complete the budget in AET to estimate the expenses for the project including but not limited to: the animal purchase, feed, fair entry fees, medication, equipment/supplies, and potential veterinary services.
- Financial sources can be personal, a bank loan, or students can apply for an SAE (Supervised Agricultural Experience) Grant with the BHS FFA Alumni.

10. Facilities to house the animal -- personal pen at BHS school farm (agreement must be on file) or ROC School Farm

- All students will be required to pay \$125 per animal for every 4 month period due within 15 days of the animal arriving at the farm. Thereafter, \$10 per day will be added on for each day it is late until 15 days has been reached. On that 15th day if the balance has not been paid, you can move your animal to another facility OR take it to the auction.

11. Students must regularly update the AET record book online; this is to be done weekly. It is will be counted toward the project visit grade. Warnings can be assigned for failure to complete the AET/record book portion of the project.

12. Students must care for, manage and be in possession of the animal in Kern County for the ownership period required by the fair

Animal Care

Feeding

- Feed should be available at all time if you are free feeding. Hand feeding should be done in the morning and evening at consistent times..
 - A regular feeding schedule promotes better weight gain.
- Use the same type of feed, and mix the last 1/3 of the bag of feed with the new bag of feed in the event that the new bag is a hotter ration. This does not happen as often today, but it is still a good practice.
- Animals should NEVER be without feed.
 - Plan ahead and watch how much feed you have left. Warnings will be given for each occurrence of feed being unavailable. BIG RULE: If they don't eat...YOU DON'T EAT!

Water

- **Water must ALWAYS be available to YOUR ANIMAL.**
- **With the hot summer days in Bakersfield, it is inhumane to have any animal go without water.**
- ALSO, do not have your animal lay in a large body of water overnight and/or spray your animal and/or pen down after 7:30 pm. This can lead to severe respiratory problems such as pneumonia.
- Students with pig projects should plan to set up a pen cooling schedule for hot days over 103°C. The pens should be cooled every 2- 2 ½ hours. Do not create mud wallows as those can lead to injuries.
 - If you cool the pigs, be sure to start at the feet and SLOWLY (and emphasis on SLOWLY) work up the body) so as not to shock their body.

Showmanship/Handling animals

Showmanship is how well you can exhibit your animal. During your project visits, the student and advisor will go over showmanship techniques. It is the student's responsibility to practice showmanship **between** project visits. You will need to Determine your philosophy on Showmanship. **So what is your buy in?**

In other words, how much time are you willing to invest? The better your animal works in the show ring, the better able you are to show off the great qualities. However, if you cannot show your animal at all, the judge will not hardly take a second look.

- You should practice showmanship a **minimum** of three times per week. That is just to keep it at bare minimum.
 - Great exhibitors practice every day for 20-30 minutes per day.

- Other types of handling of your animal includes exercise and grooming (usually closer to fair).
- Animals will be healthier, gain more weight, and perform better in the show ring. Both you and the animal will have more endurance as well.
- During a project visit, you need to be able to show your handling skills.
- If you are unable to handle the animal during a project visit, you will be unable to handle it at fair.
 - Suggestions:
 - Look up YouTube videos for some tips and tricks of good showmanship techniques.
 - Have your parent/guardian/advisor video you while you practice showing and review the video. Compare it to the YouTube videos.

MAINTAINING A CLEAN PEN FOR YOUR ANIMAL

A clean environment promotes healthy animals. Removing fecal matter is a preventative measure to control the fly population. It is also humane.

- ✓ **Each person** needs to **clean their pen a MINIMUM of three (3) times per week.**

Fly traps are to be changed weekly. Those at the school farm will use the natural pheromone traps.

De –Worming for Internal and External Parasites

Pigs, sheep and goats should be de-wormed every 21-30 days and cattle every 60 days.

Paste De-Wormers

Panacur & Safeguard

Injectable & Drench

Ivomec

The withdrawal period is very important to note as the medication needs to be out of the system before arriving at the slaughterhouse.

Project Visitations

- ❖ Project visitations will be on the scheduled calendar days and time provided by the project advisor. Please make arrangements to attend AND stay for the entire project visit. Please plan to stay the entire visit or reschedule.
- ❖ They are required to be eligible to show at the fair.
- ❖ Duration of visit: 1 hour
 - In the event that you will be tardy, YOU must notify the ADVISOR beforehand.
DO NOT SEND A MESSAGE WITH ANOTHER STUDENT OR INDIVIDUAL.
 - At the time of the visit, the student and/or parent need to be present. Animals will not be handled if the student/parent is not there for liability reasons.
 - Missed visits without proper notification result in a warning.
 - Failure to provide an updated AET at the project visit will result in a warning.

The visit can consist of any/all of the following:

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| ✓ weighing animal(s) | ✓ determining rate of gain | ✓ answering questions |
| ✓ check pen cleanliness | ✓ practice showmanship | ✓ discuss upcoming visits |
| ✓ feeding strategies | ✓ recommendations and commendations | ✓ fair/fair entries |
| ✓ AET updates | ✓ answer health questions observed | |

A copy of all items discussed will be given to the student (or representative) at the end of the visit.

IMPORTANT: If you have questions/concerns between visits, please do not hesitate or wait to call.

AET Updates for Project Visits

At the first project visit of each month prior to the visit students need to have updated the following in AET:

- Monthly Hours worked with the project
- Pictures working with their animal(s) that demonstrates skills and safety
- Project visits (listed separately) by each visit
- Purchases made for the project (farm lease, feed, animal purchase, vaccinations, livestock insurance, fair entries, etc.) should be recorded in the finance section;

Fair Entries

- A fair catalog can be obtained from the Kern County Junior Livestock Office (located south of the Bud Pavilion at the Fairgrounds – little red building) or at the Main Office on South P Street.
- An online version is also available at <https://www.kerncountyfair.com/p/livestock/livestockinfo>. Entries are only accepted ONLINE.
- It is the exhibitor's responsibility with the assistance of the parent/guardian to complete the online forms, and submit payment to the livestock office at the Kern County Fairgrounds by the specified due date(s).
- Also, please read the rules in the premium book regarding your species. Please ask questions you may have as early as possible.
- Entries:
 - Students should sign up for the following:
 - Market class for their animal(s)
 - Kern Bred and Fed Market class (if it qualifies)
 - Showmanship- this is mandatory for all exhibitors
 - A copy of the email confirmation of the online entry should be sent to the advisor showing the confirmation of the fair entry.

PLEASE DO NOT WAIT UNTIL THE LAST DAY TO ENTER. IT IS HARD TO FIX PROBLEMS IF YOU ENTER AT THE LAST MINUTE.

Ethics & Quality Assurance

Plan early to complete this requirement.

ANNUAL CERTIFICATION: All students must attend the online training to earn their ANNUAL certificate of Ethics and Quality Assurance BEFORE they can submit their entries into the fair. There is a new platform this year, so each of you will need to requalify. The website is <http://yqca.org/> This information is also found in the Livestock Catalog.

Only those drugs or medicines approved by a veterinarian are able to be used if you wish to exhibit with Bakersfield FFA. This is a state rule. We have a working relationship with Dr. Gonzalez at Bakersfield Large Animal Hospital.

Only those supplements and additives that are approved by a veterinarian or advisor are able to be used if you wish to exhibit with Bakersfield FFA.

People in violation with these rules will be expelled from showing with Bakersfield FFA for a time period determined by the administration.

Veterinary Clinics

Dr, Gonzales **
Bakersfield Large Animal Veterinary
661-834-9566

Dr. Thurman
(661) 589-9900

FEED STORES

Round Up 5805 Rosedale Hwy 327-1301	Tractor Supply 2749 Calloway Drive, #560 589-1504	J & L Locksmith 407 Kern St, Taft, CA 599-1613
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Advisors' Contact Information

Ms. Eyraud: 201-1673 email: jenna_eyraud@kernhigh.org
Mrs. Wilke: 303-7507 email: jennifer_wilke@kernhigh.org

Infractions

- ❖ Students will be given a total of TWO warnings due to infractions/violations during the course of the project for not following the guidelines set forth in this packet, not following school rules, and/or not following school farm contract guidelines.
- ❖ On the THIRD infraction, regardless of whether the animal is at school, home or another facility, fair entries will not be approved. If it has already been approved, it will be pulled from the Kern County Livestock Office deeming the entry ineligible to be exhibited at the fair.
- ❖ Other reasons an exhibitor may not end up showing include the parent/guardian/exhibitor:
 - **Failing to turn in online entries on time;**
 - **Failing to get animal(s) ear tagged//hair sample for DNA/etc. submitted on time;**
 - **Failing to attend the mandatory parent AND exhibitor meeting;**
 - **Receiving 3 infraction notices (2 warnings and final infraction notice) during the summer for non-compliance of the rules;**
 - **Receiving 3 warnings during the fair for non-compliance of the rules.**
- ❖ Parents/Guardians are to ensure that they **and/or** their child will handle any disagreement/dispute for the duration of the project as well as at the fair in a professional and discreet manner that is respectful of the advisor's profession so as not to undermine the advisor's authority. Any occurrences that conflict with this rule will result in the child/children not exhibiting at subsequent fairs.

Bakersfield High School FFA Kern County Fair Livestock Exhibits

Rules & Expectations While at the Fair

The following includes, but is not limited to, the summation of the rules and expectations for members of the Bakersfield FFA group at the Kern County Fair.

Please note that students will be supervised on show and auction days by their specie advisor.

If the advisors make arrangements for another advisor to supervise, it is at their discretion. On non-show days, advisors are available to supervise students from 7:15 am - 3:00 pm during the weekdays.

Any deadlines and paperwork that are to be met by exhibitors must be handled during those hours on the assigned day OR prior to that day OR by arrangement with the exhibitor's specie advisor.

I. Attendance

- A. All members will be excused for ONLY those days they show and/or sell their animal at the fair.
- B. Students on the fairgrounds on non-cleared days during school hours will be reported as a cut to the attendance office. It will jeopardize their ability to show at the fair during the next academic year. This is a school activity, and as such involvement must be approved by the advisors just as it would be by a coach. Challenges by students and/or parents can be directed to the administration for appropriate actions.

II. Livestock Barns

- A. All members will be responsible to show up **on time** to the fair grounds for feeding, cleaning, showing, and auction.
 - 1. Please plan accordingly and pack the night before to avoid being late.
- B. All animals in ALL barns must be clean and have their bedding clean in the morning by 7:30 a.m. and in the evening between 5:30-7:00 p.m.
 - 1. There will be a sign in clipboard in each barn. All exhibitors are expected to SIGN IN upon completion of feeding and cleaning in the morning **and** evening. Failure to sign in will result in a warning as we do not always see students particularly on non-show days.
 - a) Times may vary each day for feeding and cleaning due to shows.
 - b) Please make sure you are reading Remind messages and responding that you have received them.
 - (1) Anyone later than 15 minutes past those times will receive a warning.
- C. **Members are expected to work together as a team.**
- D. Personal differences need to be set-aside for the duration of the fair. If you are unable to do so, please consider finding an alternative group for exhibiting livestock, i.e. 4-H.
- E. All equipment, animals, etc. will be kept with the BHS FFA in either the chapter's or personal tack boxes.
 - 1. Some students preparing tack on the Tack Preparation Day will receive a key for the tack box. **DO NOT LOSE THE KEY!**
 - a) Tack box keys are to be returned after fair, or students will need to pay a \$15.00 fee for lost/ non-returned keys in order to re-key the padlocks.
 - 2. All exhibitors using the tack box are to keep the tack box clean, organized and locked when not in use.
 - 3. **DO NOT** loan out equipment or your key.
- F. It is the responsibility of the entire group to maintain a clean aisle walkway, pens, and storage area for tack.
- G. It is each exhibitor's job to feed, water and clean their **own** animals. Exceptions are made when students have conflicting school activities, but not "extra" activities at the fair, i.e. concerts and shows.
- H. Exhibitors are to follow the leadership of the advisor.

- I. Defiance will not be tolerated.
- J. BHS FFA members represent BHS. Each exhibitor's best behavior and conduct is expected at all times!
 1. Students are to conduct themselves in a proper manner, dress respectably, and use good, clean language.
 2. As this is a school activity, all school and district rules apply.

III. Responsibilities

A. FFA Uniforms

1. FFA livestock show uniform – white pants, white collared shirt, FFA jacket, and FFA tie/scarf on the following days:
 - a) Showmanship Day
 - b) Market Day
 - c) Auction/Sale Day
2. Recommend that you purchase FFA Jackets and tie/scarf no later than August

B. Transportation

1. A signed parent permission form is due to advisors before the fair begins for all students at the fair. It is the medical release form..
2. Student drivers: You can drive yourself, and only yourself, with parental consent on the signed document at the Parent/Exhibitor meeting in August.

C. School

1. Students must get missed work prior to the fair. Please know that some teachers will not have it ready, but communicate with them via and Remind to have a log of communication that you have tried to get work.
2. It is the student's responsibility to complete and turn in all missed assignments. Please try to bring work to the fair to work on during any down time (if there happens to be any.)
3. Grades will be checked by the advisor at the end of the first quarter. Those not earning a 2.00 GPA with at least a C in their agriculture class will not be eligible for an entire year and will include the next Kern County Fair.

D. Pen Set Up/Decorations

1. Pen Set Up day and time will be determined before the fair starts.
2. Decorations will be determined by the advisors and exhibitors.
3. All pen decorations will be uniform across the barns and will have stall cards for animals

E. Show, Grooming, & Auction

1. All exhibitors are responsible to groom their own animals.
 - a. Parents and advisors are there to advise; **they cannot do the work for the exhibitor**
 - b. **THIS RULE IS IN THE PREMIUM BOOK.** If the student cannot groom their animal without adult help, they need to find another organization.

F. Fair

1. There will be a pen set up day to clean and disinfect pens, set up pen signage, etc. That date will be determined closer to fair.
2. A portion of the bedding expense will be shared by the exhibitors. That cost will be shared with the parents/guardians and exhibitors at the Parent/Exhibitor meeting in August. It is due prior to giving fair passes and taking animals to the fairgrounds.

G. Pen of Six/Pen of Three

1. The advisor will make the final decision regarding which animals will be selected for the pen of six in sheep and swine, and pen of three in beef should the chapter participate.

H. Sale declaration (Sell or No Sale) must be made by 3:00 p.m. on the Monday **after** market classes. Failure to do so will result in the animal not being sold through the Kern County Junior Livestock Auction.

1. The Monday following Market Classes during the fair is when the ag teachers in charge of their specie(s) must declare which animal is selling.

2. At the PARENT & EXHIBITOR MEETING in August, a SALE DESIGNATION FORM is provided to all parents and exhibitors.
 - a) The SALE DESIGNATION FORM is due to your specie advisor by 3 pm on Monday following the Market Classes during the fair., OR
 - b) You may submit it at the Parent Exhibitor Meeting.
 - c) However, failure to submit the form (or a handwritten version that provides the same details) by Monday following the market classes will result in by that time will result in “NO SALE” being marked for ANY/ALL animals for those exhibitors for which no form(s) have been received.
 - d) It will be up to the parent and/or exhibitor to contact the livestock office to make any changes. It is at the livestock office’s discretion after 5 p.m. as to whether or not they will charge the \$75 fee (or the current rate set by the fair).
 - e) **Only the exhibitor is allowed to show and sell THEIR animal.**
 - f) Only one animal may be sold.
- I. Kern County Fair animal identification tags **ARE NOT** to be removed from any animal’s ears by an individual for any reason. They are required for release and/or auction/sale.
- J. Thank You Letters
 1. Fair thank you letters will be due within two weeks of receipt of the buyer list.
 - a) You should have your own buyer list, however, the fair emails you a list to the email that you use to submit your fair entries. Be sure to check the spam/junk email folder for this list
 2. **Thank you letters must all be handwritten and presented to the advisor BEFORE they are mailed.**
 - a) Any thank you letters that are mailed prior to being shown to an advisor will be required to be rewritten and shown again. This part is stated now twice in the fair packet. Please be sure to show the letters to the advisor to get the checked off as completed before mailing them.

Thank you notes must be brought to the Administration Office and approved before an exhibitor can get their check. Checks will be released directly to the exhibitors once their buyers have paid and their thank you notes have been received

- K. Fair Passes
 1. Each exhibitor will receive only one fair pass.
 - a. To receive the fair pass and family-parking permit, students must show that their AET is updated.
 - b. It is recommended that exhibitors do not put the pass on too tightly around their wrist (if they continue to do wristbands) as it will cut off circulation or too loosely as it will fall off. If a paper pass is given, it is recommended that students laminate their fair passes as the fair will not replace washed, lost, etc. fair passes.
 - c. Parents and family members can purchase fair passes in the livestock office before the fair starts – usually in September.
 - d. Only one gate 39 pass is issued per family. Additional passes have been for sale as well.
- L. Fair Time Warnings
 1. A total of three warnings will be given for any infractions of the rules above.
 2. After the second warning is given, the third warning will result in the exhibitor being dismissed from the show and/or auction.

Auction

1. The auction requires a lot of work on your part ahead of time if you want to make a profit. The key is to **START EARLY**.
2. **Forms:** The forms for the buyers and sponsors can be found on the Kern County Fair Jr Livestock website.
 - a. <https://www.kerncountyfair.com/p/livestock/livestockinfo>
3. **Potential Sponsors:** First, you need to make a list of friends, family and potential businesses that you can send a letter to request sponsorship. A sample letter will be provided as a REFERENCE.
 - a. Please make your letter a personalized letter
 - i. Turn your rough draft into your advisor BEFORE you send it out. This should be done late May/early June.
 - ii. Once approved, send the letters out. This will be by early June.
 - b. All Add-Ons (Sponsors) will be online only this year. You will need to direct them to the correct website after May
4. **Potential Buyers:** You can also send letters to potential buyers requesting that they purchase the animal. You will need to know the target price you are looking to make so that they will get the animal and you will still make a profit.
 - a. Options for your buyers:
 - i. Custom
 1. This means they want to put it in their freezer
 - ii. Live
 1. This means they want to take it home alive. What they do with it afterwards-- breed it, fatten it up, keep it as a pet, etc, is at their discretion.
 - iii. Resale
 1. This means that the animal will be sold at this auction for the price agreed by the buyer, for example \$1 per pound. But the buyer does not want the animal, so it goes on a truck to the next auction. Whatever the market price is that day, say \$0.75 per pound, will be deducted from the buyer's bill as it will be paid at the next market. Therefore, your buyer will only have to pay \$0.25 per pound.
5. **Sale Declaration**
 - a. The Monday following Market Classes during the fair is when the ag teachers in charge of their specie(s) must declare which animal is selling.
 - b. At the PARENT & EXHIBITOR MEETING in August, a SALE DESIGNATION FORM is provided to all parents and exhibitors. The SALE DESIGNATION FORM is due to your specie advisor by 3 pm on Monday following the Market Classes during the fair. Failure to submit it by that time (or a handwritten version that provides the same details) will result in "NO SALE" being marked for ALL animals. It will be up to the parent and/or exhibitor to contact the livestock office to make any changes. It is at the livestock office's discretion after 5 p.m. as to whether or not they will charge the \$100 fee (or the current rate set by the fair).
 - i. If you pull the animal from the auction after it has been submitted for sale, you forfeit your eligibility to show and sell at the Kern County Fair for 2 years. It also costs \$75 (or the current rate set by the fair) to withdraw and/or change the sale order.

6. Money

- a. If money is sent directly to you, be sure to submit it to the Kern County Fair Jr Livestock Office. Your buyer and/or sponsor will not get the tax credit unless you do so.
- b. Additionally, be sure to keep ALL RECEIPTS for all cash and check sponsorships and/or buyers turned in to the office. It is recommended that you take a picture of the receipt on the same day you submit it in the event that you were to lose the receipt.
- c. Parents are encouraged to be present with their exhibitor for the submission of all money from sponsorships and/or buyers turned into the Kern County Jr. Livestock Office.

7. Auction Day

- a. It is the student's responsibility to know the auction order for their animal, and they must sell their own animal.
- b. **Exhibitors should:**
 - i. Be in official dress for the auction;
 - ii. Help other exhibitors to and from the pens (especially the swine barn) and with the sale order as it progresses;
 - iii. and make sure their animal is ready for the auction and returned to the correct location after the auction.
- c. A parent or legal guardian should be present to do the bidding on behalf of the exhibitor.
 - i. At the auction, your parent, or an adult previously arranged, must be present to sign the sales slip if your prearranged buyer cannot be present. That adult must be present to sign the sales slip. The advisor WILL NOT sign the sales slip under any circumstances.

8. Thank you letters

- a. It will be your responsibility to have a rough draft of the thank you letter to the advisor two weeks after the fair.
 - i. Rough drafts can be submitted prior to fair.
 - ii. Rough drafts only can be typed.
 - iii. They should be at least two paragraphs long and include:
 1. a thank you for the sponsorship or purchase of the animal
 2. summary of what has been learned from the project
 3. how you plan to use the money for future college/career plans
- b. Final drafts are due a week after the rough draft is approved.
 - i. They **must** be handwritten.
 - ii. They must be submitted in addressed and stamped envelopes.

Thank you notes must be brought to the Administration Office and approved before an exhibitor can get their check. Checks will be released directly to the exhibitors once their buyers have paid and their thank you notes have been received

9. Final Semester Items

- a. Grades will entered once all outstanding debts have been paid from the summer and fair
- b. Reminder- SAE Grants must be paid by Jan 31 of the current academic year
 - i. Complete your community service hours and paperwork to support the completion of those hours
 - ii. Complete the FFA Leadership Use of Funds paperwork from the SAE grant before the end of the school year